

Harford County Maryland Administrative Charging Committee (ACC)

Meeting Minutes

Monday, March 20, 2023

Members Present:

Trinna Kirkland (Chair), Lance Griffin (Vice Chair), John Landbeck (PAB Chair, ACC Member), Charles Robbins (Member), Jansen Robinson (Member)

Others Present: None, Closed Session for evidence review and Committee Business related to evidence review and secure communication methods for committee use.

Call to Order: Trinna Kirkland (Chair), the meeting was called to order at 5 pm EDT

Agenda Approval: The committee unanimously voted to approve the meeting agenda.

Review/Approve Minutes:

- The committee finalized minutes from 2/7 and 2/13. Will be distributed to the committee members prior to the next meeting.
- The committee reviewed draft minutes for 2/21 and voted to approve minutes with changes. Changes will be made and presented to the committee for final approval at our next meeting.

Follow-Up Items: The committee members reviewed follow-up items including meeting with Mr. LaDana, getting an updated manual from Mr. Silva (MSP Training Coordinator)

Closed Session Vote: The committee chair moved to close the meeting, a vote was held, and the meeting was closed (see Closed Session Summary)

Case Reflection/Lessons Learned:

- N/A

Case Review and Deliberation

- The Committee completed its review of Case #004. Evidence was reviewed, discussed, and deliberated, and a vote was held. Specifics of the final report were outlined, and responsibilities were assigned.
- The Committee began its review of Case #005

Other Committee Business:

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Future Meetings Schedule:

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The committee will hold a meeting on 4/4/2023 at 5 pm EDT to continue its case review and deliberations.

Adjourn:

The meeting was adjourned at 7:00 pm EDT.